Timeline for 2011 Enterprise Biennial Report to the Legislature

Date	Milestone
27 May 2010	Review & Select from Existing Legislative Factsheet Topics
11 June 2010	Select New Legislative Factsheet Topics
14 June 2010	Select Authors for Legislative Factsheets
1 July 2010	Send out Tasking to Agencies for Biennial Report Templates S: 31 AUG
1 July 2010	Send out Tasking to Authors of Legislative Fact Sheets S: 2 AUG
2 August 2010	Legislative Fact Sheets due in – Begin Review and Edit
31 August 2010	Agency Biennial Reports Due – Begin Review and select items for the Biennial Report to the Legislature
1 -30 September 2010	Draft Biennial Report to the Legislature
6 October 2010	Brief ITMC
7 October 2010	Brief ITB
8-29 October 2010	Edit and Revise
17 – 19 November 2010	Publish

The Biennial report will be comprised of three overall sections:

- Past Accomplishments

- Present Status

- Future State/Issues

Source documents for the Biennial Report will be:

- Agency Biennial Reports

- Legislative Fact Sheets

- IT Inventory Analysis (As of 1 July 2010)

To reduce publishing costs, the Biennial Report will be published exclusively in an electronic version.